**Activity 1: Elements of a contract**

1. Explain why having a written construction contract is important.

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1. Describe the four elements required to form a legally binding contract, using construction examples.

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1. What are the potential risks of not having a written contract in a construction project?

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1. What is the role of the contract administrator in managing a construction project?

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1. Identify and explain two common reasons for disputes in construction contracts.

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6. How can a contract help manage changes during a project, such as when a homeowner requests a change to an ongoing renovation?

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7. What should a builder and a client check before signing a construction contract?

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8. How does a contract outline what happens if there is a delay or if the work is substandard?

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Reflection and summary

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